

Telephone: +44 (0)1722 714381
Facsimile: +44 (0) 1722 714381
E-mail: nigel.knowles@talk.talk.net

MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 19 JULY 2011 IN THE VILLAGE HALL

Present: Cllrs A Leppard (Chairman); Cllrs Story; Roberts; Knowles, Phillips, Privett and Gorse

In attendance: One member of the public was present

Apologies: WC Mrs J Green; Cllr Mrs Law; Tisbury Community Police

Chairman's Opening Remarks.

The Chairman welcomed members to the meeting and reported that with the Parish Clerk vacancy being unfilled at the present time, Cllr Knowles had agreed to take Minutes of this Meeting. This decision was agreed nem con.

11/11 RECONFIRMATION OF DECLARATIONS OF INTEREST: Cllr Grant Privett signed his Declaration which will be sent to the Monitoring Officer at Wiltshire Council for registration

11/12 DECLARATIONS OF INTEREST IN THE AGENDA: there were no declarations of interest and the Chairman signed and dated the Register

Police Report: PC Martyn Day had written to the Council with apologies and had submitted the following report: Since the date of the last meeting in Fovant there have been two crimes reported – a public order offence and criminal damage to a car. PC Day is occasionally carrying out speed enforcement in the area which has resulted in several fixed penalty notices. If there is anything anyone wishes to discuss with him or Gary, please e mail using the NPY address tsnpt@wiltshire.policy.uk or attend the next TCSP meeting.

11/13 MINUTES OF THE COUNCIL MEETING HELD ON 7 JUNE 2011 (previously circulated)
These were agreed nem con and signed and dated by the Chairman

11/14 MATTERS ARISING (from the last meeting and if not already on the agenda)

(a) Co-option Appointment. The Chairman of the Council welcomed Mr David Gorse who had agreed to accept a nomination to become a co-opted Parish Councillor for Fovant. Upon signing his Declaration of Acceptance and his Declaration of Interests, Cllr Gorse was formally voted onto the Parish Council nem con.

The Chairman said that it had been hoped that the remaining co-option vacancy would have been filled at this meeting, however, the candidate Mr Darren Potter had had an accident and could not attend. The Council extended its best wishes to him for a speedy recovery.

(b) VHMC. Cllr Grant Privett agreed to be the Parish Council's representative on the Village Hall Management Committee.

(c) Re-location of Post Office Services. The Chairman reported that the Post Office was currently making arrangements with the Village Store to operate some post office functions. A survey form was available at the Store for the community to make comments and suggestions to Royal Mail. The Council noted that grant funding for structural changes to accommodate the Post Office elements could not be made available for work completed or in progress.

(d) Transfer of Assets. The Chairman reported that he had received the application documents for the proposal to apply for PC ownership of the currently leased Children's Playground and the Recreation Ground. It was agreed to proceed and that Cllr Phillips would complete and return the required documentation. **Action:** Cllr Phillips

Minutes subject to approval at the next Council meeting

- (e) Royal Wedding Tree; the Parish Council agreed nem con that as there had been no adverse comments on the proposal to plant a tree to commemorate the Royal Wedding it was proposed by Cllr Knowles and seconded by Cllr Roberts, and agreed nem con to fund the cost identified in the Tree Warden's Proposal. The activity to be carried out by Mrs J Bickerton, the Parish Tree Warden, who would submit invoices after completion of the work in October 2011.
- (f) S137 Grants. The Chairman advised that no applications for S137 grants had been received by the due date.

11/15 APPOINTMENT OF PARISH CLERK

The Chairman advised that there had been applications from three candidates. A series of interviews were scheduled for Wednesday and Thursday this week and it was hoped that a decision could be made to offer the post by week commencing 25 July, for the new appointee to start before the next PC meeting on 6 September 2011. Councillors wishing to attend the interviews were welcomed. **Action:** Chairman

11/16 PARISH REPORTS

- (1) **Highways:** Mrs Story reported:

Various matters had been dealt with; the Parish Steward had been cutting the triangles etc. As he is unable to clean the bus shelter without a high pressure hose, it was thought that a Working Party could look at washing it down with an eco detergent.

- (2) **Rights of Way:** Cllr Knowles and Cllr Gorse agreed to manage this portfolio between them.

- (3) **Village Hall:** Cllr Grant would liaise between the PC and VHMC for such ongoing matters as the Lease arrangement, insurances, repair and maintenance of the building. It was agreed that Cllr Grant would try to arrange for an early meeting with the Chairman VHMC to discuss outstanding issue and plan a way forward. **Action:** Cllr Privett

The Parish Council agreed that a notice be published in the Community magazine asking for a local building surveyor or architect to come forward to carry out a roof and timber survey. **Action:** Cllr Story

- (4) **SWWAB:** Cllr Phillips reported briefly on the meeting held in June:

- a) The Street Traders Licensing arrangements had been revised to accommodate the representations made by SWWAB and Parish Councils; there would be no licenses required for local village charitable and other non-commercial profit-making groups.
- b) Community (Hand-held) Speed Cameras. This project had been so successful that the police administration support has been overwhelmed; action is in hand to ensure that warning letters are issued promptly.
- c) The Library Services re-organisation has led to a surge of volunteers applying to assist the library in Tisbury; some 100+ volunteers have come forward.
- d) Community Area Transport Group; Wiltshire Council C and unclassified roads speed limit review. The Cabinet member (Dick Tonge) has requested comments on the proposed modality to be used by 25 July 2011. It was agreed by Council nem con that Cllr Phillips should prepare a letter for submission to Chairman SWWAB requesting the criteria be extended to include 30 mph zones and those identified at Appendix 1 to current standards as used for A and B roads. **Action:** Cllr Phillips
- e) Discussions had mainly centred on the formation of the Tisbury Community Hub and for the formation of SCOB. TAPCAP to assist in the questionnaire/consultation process. SCOB will be the Management committee on the site once it is set up

- (5) **TAPCAP:** Cllr Knowles confirmed that TAPCAP was assisting with the preparation of the community questionnaire on the viability and use of a Tisbury Campus at the former Nadder School. The Survey period ends on Friday, 22 July 2011. So far some 400+ paper copies had been returned and it is expected that a large number have been submitted via the community campus web-link. TAPCAP are not a member of SCOB.

- (6) **TCSP:** In the absence of Cllr Mrs Law there was nothing to report

- (7) **Neighbourhood Watch:** In the absence of Cllr Mrs Law there was nothing to report

- (8) **Youth Issues:** Cllr Roberts advised that four benches had been re-varnished and this left the one on the A30 which needed washing down. He confirmed that the metal bench on the triangle at Church lane was

in serviceable condition but that there had been no plaque evident prior to work being undertaken to refurbish the bench. He also confirmed that the Youth Club was now on a fortnightly basis although some adult help had been forthcoming.

11/17 REPAIR OF WAR MEMORIAL: Council agreed that the unused S137 funds be allocated towards the plinth repair to the Village Hall War Memorial; it was agreed that a quote be sought for this activity.

Action: Cllr Leppard

11/18 FINANCE

- (a) A Statement of Receipts and Payments would be produced for the 6 September 2011 PC meeting.
- (b) Audit papers: Council noted the Books of Accounts for the financial year 10/11 had been cleared by the Internal Auditor and the books were now with Mazars Ltd the appointed External Auditors.
- (c) There were no cheque payments presented to the Council for approval.
- (d) Cllr Roberts completed the Lloyds Bank application to become an Authorised Signatory of the Council.

R2 funding: Current availability: £1593.92 (adult) and £909.34 (child). The Chairman observed that the Asset Transfer activity at paragraph 11/14 (d) would require expenditure on legal fees. The Council agreed nem con that any funding available within the R2 Grant should be allocated to that work if necessary. **Action:** Cllr Phillips

11/19 PLANNING

Core Strategy for South Wiltshire.

The Chairman reported that a submission had been sent to Wiltshire Council advising that Fovant should not be designated as a 'Secondary Village' capable of taking upwards of 73+ new build. The principal reason being that Fovant no longer met the required criteria and had limited space within its present housing boundary to accommodate new build. A Public Meeting was being arranged for Tuesday, 26 July, commencing 8 pm in the Village Hall in order to take the views of the community. Circulars and notices are being distributed. The Chairman advised that he was intending to go to the Planning Inspectors Core Strategy Review which was being held at City Hall, Salisbury on 8 August 2011. **Action:** Chairman

Planning to be determined by the Parish Council (Meeting scheduled for Tuesday, 26 July 2011)

S/2011/1058 The Firs, High Street, Fovant, Salisbury, SP3 5JL

T1 - elder - crown raise to 3m t2 - cherry - fell t3 - laurel - fell t4, t5, t6 - laurel - fell t7 - cherry - fell t8 - birch - fell t9 - tulip - crown raise to 2.5m and deadwood t10 - willow - fell t11 - cherry - fell t12 - willow - fell t13 - willow - fell l1 - line of hazel - reduce to 5 ft g1 - crown trim wood by 10%, crown lift extended branches under 4m t14 - elder - fell.

S/2011/0963 Oaktree Cottage, Brook Street, Fovant, Salisbury, SP3 5JB. Fell 1 x sycamore, 17 x leylandii and fell several smaller unknown types of trees.

S/2011/0964 The Gables, High Street, Fovant, Salisbury, SP3 5JL. Fell 1 x siver birch.

S/2011/0972 The Old Post Office, High Street, Fovant, Salisbury, SP3 5JL. Change of use P.O. to residential.

Planning determined by the Parish Council

S/2011/11720 Russett House 3 Wyatt Orchard Moor Hill: remove garage roof for bedrooms: Supported

S/2011/0861 Heron's Mead, Church Lane. Extension. Not Supported

S/2011/0516 Rivendell Dinton Road: extension to garage: refused

11/20 CORRESPONDENCE

No new or late correspondence has been received by the Council.

DATE OF NEXT MEETING: Tuesday 6th September 2011 at 7.15 p.m. in the Village Hall. The public are always welcome. There being no further business the meeting closed at 9.15 p.m.

DATES OF FUTURE MEETINGS: 11 October; 8 November; 10 January 2012; 7 February; 6 March and 27 March (Annual Parish Meeting)

Any item for inclusion at the Parish Council meeting must be notified in writing to the Chairman for consideration of acceptance in accordance with the Parish Council Standing Orders at least 7 days in advance of the meeting. Notice of the next meeting will be posted on the Parish Council notice boards at least three working days prior to the date of the meeting. The Minutes of the Parish Council meetings are published on the Parish Notice Board, the PC web site at (www.southwilts.co.uk/site/Fovant-Parish-Council/index/htm) and in Three Towers Community magazine.